



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	VIDYALANKAR SCHOOL OF INFORMATION TECHNOLOGY
• Name of the Head of the institution	Dr. Rohini Kelkar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02224161126
• Mobile no	9820450953
• Registered e-mail	principal@vsit.edu.in
• Alternate e-mail	rohini.kelkar@vsit.edu.in
• Address	Vidyalankar Educational campus, Vidyalankar Marg, Wadala (East)
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400037
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>University of Mumbai</b>				
• Name of the IQAC Coordinator	<b>Dr. Poonam Mirwani</b>				
• Phone No.	<b>02224161126</b>				
• Alternate phone No.	<b>8850230130</b>				
• Mobile	<b>9766222189</b>				
• IQAC e-mail address	<b>iqac@vsit.edu.in</b>				
• Alternate Email address	<b>poonam.mirwani@vsit.edu.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://vsit.edu.in/IOAC/VSIT-AQAR-2019-20.pdf">https://vsit.edu.in/IOAC/VSIT-AQAR-2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://vsit.edu.in/IOAC/AQAR2020-21/VSIT_Academic_Calendar_2020-21.pdf">https://vsit.edu.in/IOAC/AQAR2020-21/VSIT_Academic_Calendar_2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.71</b>	<b>2015</b>	<b>03/03/2015</b>	<b>03/03/2020</b>
<b>6.Date of Establishment of IQAC</b>			<b>11/06/2012</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>0</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>8</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. Applied for new UG and PG Programs i.e. BSc (Data Science), MCom (Business Management) and MA (Entertainment, Media Advertising) at University of Mumbai. 2. Organized UGC HRDC University of Mumbai RUSA Sponsored Online Refresher Course in Data Analytics and Business Intelligence. 3. Navigating New Normal: MS Teams Training sessions for Teaching and Non Teaching staff for transition from Offline to Online Environment. 4. Organized Short Term Training Programs "Current Trends in Management" for Commerce Management and Arts Faculty and "Current Trends in IT" for Information Technology Faculty 5. Introduction of 28 Value Added Courses, 12 Certification Courses and 6 Bridge courses across all streams (Information Technology, Commerce, Management and Arts)</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
<p>Navigating New Normal: Transition from Offline to Online • The concept of traditional education has changed radically within the Covid19 spread since March. Being physically present in a classroom is not the only learning option anymore – not with the rise of the internet</p>	<p>Conducted 5 Days MS Teams training sessions for teaching and non-teaching staff to transform in new normal of Online Teaching Learning and Administration</p>	

and innovative technologies, at least. Nowadays, you have access to a quality education whenever and wherever you want if you have access to a computer. We are now entering a new era – the revolution of online education	
To apply for new UG and PG Programs i.e. BSc (Data Science), MCom (Business Management) and MA (Entertainment, Media Advertising) with University of Mumbai.	Applied for new UG and PG Programs i.e. BSc (Data Science), MCom (Business Management) and MA (Entertainment, Media Advertising) at University of Mumbai
To motivate our faculty to apply for funded projects.	16 major and minor research projects funded by ICSSR, University of Mumbai and other private organizations are ongoing.
To introduce new learning platforms like TEDx	Establishment of TEDx is underway.
To organize UGC HRDC RUSA Sponsored FDP for Commerce Management	Organized UGC HRDC University of Mumbai RUSA Sponsored Online Refresher Course in Data Analytics and Business Intelligence.
To conduct Short Term Training Programs based on latest technology	Organized Short Term Training Programs
To organize International level Management Conclave	Organized One Week Online International Conclave
To organize for International Case Study Workshop and Hands on Workshop	Organized 2 Days International Case Study Workshop 2021
To conduct for National Level Hackathon in association IEEE	6 Days SKEP on Cyber Security & Ethical Hacking was organized by IEEE-VSIT Student Branch
To introduce for various Value addition/ Certification/ Bridge courses across all streams	Introduction of 28 Value Added Courses, 12 Certification Courses and 6 Bridge courses

(Information Technology, Commerce, Management and Arts)	across all streams (Information Technology, Commerce, Management and Arts)
To introduce certificate courses in association with Microsoft, Google, Oracle, EC council CEH etc.	12 certification courses in association with IIT Bombay, Microsoft, Google, Oracle were offered to students.
To enhance and equip students with requisite tools of media through provision of a media lab.	Media Lab was equipped with advanced equipment as per departmental requirement.
To plan for various seminar, workshop, conference through institute affiliated services and Industry mentors	5 Conferences, 44 Seminars, 31 Workshops and a number of other activities were organized for holistic development of students and faculty
To enrich the collection of Online libraries	Fully automated online library was set up for maximum usage by the students and faculty during lockdown period.
To enhance the participation in Online MOOC (massive open online courses) and SWAYAM Courses	Around 2000 Students undertook Online MOOC (massive open online courses), NPTEL and SWAYAM Courses in various domains.
To increase the publications in reputed listed research journals	64 Research Papers were published by faculty members in different reputed UGC Listed journals.
To march towards the holistic development of the students.	Numerous Guest lectures, workshops, webinars, educational tours, conclaves, symposium, NSS/ DLLE activities, Sports, Extra curricular activities etc. were organized on virtual platform leading to holistic development of the students.
Formation Financial Literacy Club	Establishment of Financial Literacy Club is underway.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>

<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Development Committee	30/11/2021
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	08/03/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<b>20. Distance education/online education:</b>	

## Extended Profile

### 1. Programme

1.1

361

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 **3098**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **594**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **1077**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 **72**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **72**

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>361</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>3098</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>594</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>1077</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>72</b>
File Description	Documents
Data Template	No File Uploaded



3.2	72
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	36
Total number of Classrooms and Seminar halls	
4.2	249.55112
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	447
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution has a well-structured curriculum delivery plan. To strengthen curriculum following steps are undertaken:

##### 1. Planning:

- Stage-1: Academic calendar and subject allotment
- Stage-2: Preparation of draft Academic Administration Plan (AAP)
- Stage -3: Interactive Cluster/ Department Meetings for identifying gaps and strengthening of AAP
- Stage-4: Academic Preview Process

2. Dissemination of AAP: The final approved AAP is uploaded on the Institute's internal portal (vRefer) and also discussed during the first lecture to familiarise the learners with the course.

3. Curriculum Delivery: To ensure that the student plays an active

role in the learning process, curriculum delivery is made more effective through various activities, problem based learning apart from conventional Methods such as Lectures/Lab Session/Tutorials which are in place.

4. Monitoring implementation of Curriculum delivery: Academic coordinators closely monitor (fortnightly) content delivery of the courses and send regular feedback to the HOD.

5. Monitoring effectiveness of student learning: Continuous evaluation is ensured through formative (Internal Assessment) and summative (Term work evaluation) assessment methods. Advanced learners and slow learners are identified early and necessary steps are initiated to ensure their active learning and understanding.

#### 6. Feedback and Takeaways

Details in Linked Document:<https://tinyurl.com/2a74wsc8>

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://tinyurl.com/2a74wsc8">https://tinyurl.com/2a74wsc8</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Monitoring Implementation of Curriculum delivery: Cluster Mentors closely monitor (fortnightly) delivery of the courses and provide feedback to the instructors.

Induction precedes teaching-learning every semester and acquaint the students to the programme and the department.

Continuous evaluation is undertaken in the form of imparting lectures on theory prescribed by the syllabus, assignment allocation, problem-based learning in the form of case studies, reflective questions and case analysis help students discern the practical application of assignments and theory, internal assessment examinations (IA1 and IA2), activities that stimulate and evaluate a learner's class participation and practical mini projects, a long-form assignment that builds research aptitude and inquiry in learners. Guest of repute are invited to inform

students about the real life perspective of the topics learned and workshop help students hone the requisite skills for their industry.

Assessment of all units occur in the form of MCQs, written assignments, presentation, debates, group discussion etc. Polls are conducted along with viva regularly to keep learners invested in continuous learning and accustomed to continuous assessment. ICT is strategically employed for effective teaching by the faculty members of all departments. Teachers also strive to bring students to use the medium regularly and effectively. Flipped classroom technique bring students to actively discuss syllabic topics with their peers and derive pertinent questions and inferences through discussion and analysis. Project presentation is key to building student confidence and supplements assessment of the mini projects.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://vsit.edu.in/IQAC/AOAR2020-21/VSIT_Academic_Calendar_2020-21.pdf">https://vsit.edu.in/IQAC/AOAR2020-21/VSIT_Academic_Calendar_2020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University** A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

9

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

40

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

2735

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

VSIT gives importance to cross cutting issues like Gender, Environmental Sustainability, Human Values and Professional Ethics. Although these are covered in the curriculum, Institute also has provision of various committee activities which contribute to sensitizing students towards cross-cutting issues as described below:

### 1. Gender:

Gender-related issues are addressed directly or indirectly in courses like Entrepreneurship Management and Environmental Studies. Modules on Gender bias and Human rights including, sexual and reproductive rights, the rights to equality and non-discrimination, women entrepreneurship, values and gender socialization are discussed in these courses. Topics like population growth, family welfare, human rights, women and child welfare are also explained through various case studies.

### 2. Environment and Sustainability:

Courses like Environmental Studies, Business Ethics, Business Environment, Green Computing and Corporate Social Responsibility are included in the curriculum.

### 3. Human Values and Professional Ethics:

The courses like Environmental Studies, Communication Skills, Business Communication and Ethics, Business Ethics, Organisational Behavior, Business Environment, are in the curriculum.

In addition to the curriculum, Institute committees like Vidyalankar Volunteering Committee (VVC) and National Service Scheme (NSS), DLLE add value to the holistic development of students.

Details in Linked Document:<https://tinyurl.com/2hv9duvv>

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2808

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1095

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

299

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute has developed SOPs that design an organized system to evaluate the learning capacities of the learners and to screen, assess and guide the improvement of their academic performance.

### 1. Programs for Slow Learners:

- Performance enhancement programmes such as extra and targeted lectures to ensure comprehension of key curricular topics.
- Guidance and motivation during Mentoring sessions
- Problem-based teaching to enable easier understanding.
- Special assignments developed for slow learners.
- Assisted learning through Bridge courses for caustic subjects such as Discrete Mathematics, Digital Electronics, Statistics etc.
- As per the University rules, Divyangjan students are provided extra time during the written examinations.

### 2. Programs for Advanced Learners:

- Merit batch sessions to boost performance in examinations.
- Guidance and motivation during Mentoring sessions
- Excellent performers in exam are felicitated in a special event called Scholars' Day. Scholars' Day is an annual event that commends excellence in academic and classroom



performance, encouraging students who demonstrate ideal scholastic behaviour.

- Graded questions are provided and discussed.
- Special problem-based teaching in addition to exercises that involve critical thinking to improve understanding and strengthen in-depth knowledge.
- Assignment of challenging projects on latest technologies or assignment of stimulating case studies for non-STEM students.

Details in Linked Document:<https://tinyurl.com/4w7ze7bp>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/4w7ze7bp">https://tinyurl.com/4w7ze7bp</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3098	72

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Active student engagement is reflective of a successful teaching-learning process. To encourage active engagement with both classroom teaching and syllabic content, VSIT has adopted and continues to practise the following student-centric methods to ensure effective learning:

Conventional Methodology:

- During lectures, instructors use ICT. (All instructors are

provided with Laptops and all lectures are conducted on MS Teams; Campus is Wi-Fi enabled)

- Students are encouraged to use E-resources on LMS, vLive, v Refer

**Experiential learning:**

Learners comprehend through practical experience. Some of the tools used by the Institute are:

- Lab Experiments: To practically test the concepts which are explained in class
- Workshops - like Hardware and Networking, Graphics and Animation, Advanced Excel, Data Analytics, skill enhancement, public speaking, acting, voice modulation and dubbing etc.
- Competitions such as case study competitions, V-startup that provide and opportunity for students to apply theoretical knowledge in simulations or competitive events.
- Virtual IVs - conducted at BSE, RBI
- Internships - conducted at Institute level
- Live Projects - Final year projects of all streams
- Exhibitions - Tantravihar

Details in Linked Document:<https://tinyurl.com/2p98exe8>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://tinyurl.com/2p98exe8">https://tinyurl.com/2p98exe8</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT is a powerful tool to raise levels of literacy and numeracy. From infrastructural requisites to teacher's computer literacy, the institute attempts to ensure the best possible implementation of ICT tools at its disposal in courses that necessitate it and those that do not necessarily need it but can significantly benefit from it. A smooth integration of ICT-enabled tools precedes the necessary shift towards an ICT-enabled classroom during the pandemic. Since its inception, VSIT has taken the "T" in its name quite seriously, equipping laboratories and teachers with the requisite technological devices to ensure optimum classroom teaching. Projectors in every classroom and a lecture-capture system empower a multifarious teaching ecosystem. ICT tools are also transformational tools which, when used appropriately, can promote the shift to learner-centred environment. Students are now accustomed to high quality teaching and learn faster. ICT also diversifies the teaching process, empowering the teacher to bring more to the classroom: from activities that clarify the application of the concept to effective control over student and academic data. This in turn ensures effective data management and enables the teacher to gain accurate insights that support reliable decisions that are or may be implemented.

Details in Linked Document:<https://tinyurl.com/bdf9x8ce>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

73

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

7

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Assessment System developed by the Institute is based on the guidelines prescribed by the University of Mumbai, faculty recommendations, academic experts and viewpoints of various stakeholders (Students, Employers and Alumni). Various components of internal assessment mechanism are briefly discussed with respect to frequency and variety.

### 1. Internal Assessment (IA) tests:

Two internal assessment tests are conducted during the semester. Questions attempt to evaluate the attainment of various Course.

To ensure transparency:

- The schedule, syllabus and paper pattern of IA Tests is disseminated to the students at the beginning of the Semester itself through AAP which is available on MS Teams and v-Refer
- Test Papers are audited by Cluster mentor w.r.t. syllabus, COs, level of questions.
- Model solution is uploaded on the students' portal v-Refer after the examination
- Corrected answer sheets are returned to the students.

In addition to above, earlier years IA test papers are also available on vRefer and in the Library.

### 2. Term work assessment:

Term work assessment is based on continuous evaluation using a variety of tools.

- Attendance
- Assignments
- Tutorials
- Laboratory performance
- Laboratory Journal Assessment
- Beyond Syllabus Activities (BSAs)

Details in Linked Document:<https://tinyurl.com/bp5sfaam>

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://tinyurl.com/bp5sfaam">https://tinyurl.com/bp5sfaam</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Ordinances of the University of Mumbai and the Institute's SOPs are available to deal with examination related grievances transparently in a time-bound and efficient manner.

Redressal mechanism for grievances

#### 1. Before Exam

For grievances such as non-issuance of seat number/ prn number/ hall ticket, correction in name, the students can apply to the principal. Subsequently, Principal forwards the applications to the Examination Cell. After verification, necessary corrections are done immediately, and the revised document is issued to the student.

#### 2. During Exam

- Any discrepancy/doubt in the question paper reported by student is cleared by the Faculty / Supervisor / Chief Conductor immediately (in consultation with University, if required).
- Vigilance Squad (Internal or University appointed) / Exam Supervisor monitor conduct of examination w.r.t. fairness and report incidents of unfair means, if any, to the Board of Examination of UoM and/or Principal.
- The Board of Examinations of UoM and/or Principal have the

power to set up a Committee to institute an inquiry. To ensure transparency Committee gives a hearing to the student and decides the appropriate action if the student is found guilty.

- All cases of unfair means are dealt with as per Ordinance 5050 of UoM.

Details in Linked Document:<https://tinyurl.com/6utfppjf>

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://tinyurl.com/6utfppjf">https://tinyurl.com/6utfppjf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

University of Mumbai specifies course outcomes for the courses of each programme and based on that, the Institute has developed its objectives which are:

- To create a conducive academic environment in the Institution
- To improve the effectiveness of the delivery of syllabic material.

The Institute ensures that the course outcomes are achieved through dissemination of knowledge by way of theory as well as its application in the subject area. They reflect the core competencies needed to meet the challenges of that particular course. It is expected that the student can apply the knowledge at the end of the course.

All these are disseminated to the stake holders through the following channels:

### 1. Digital Media

- Institute Website ([www.vsit.edu.in](http://www.vsit.edu.in))
- Internal MIS (ERP)
- V-Refer
- MS Teams
- MS Stream

## 2. Print media

- Staff Diary
- Course diary
- Academic Administration Plan
- IA audit form
- Lab Readiness Certificate

## 3. Outdoor - Boards at prominent places

- Instructional Areas
- Laboratories
- Seminar hall
- Reading hall
- Research Laboratory
- Administrative Areas
- Department offices
- Faculty rooms



#### 4. Activities/Meetings

- Orientation programme
- Class and course induction programmes
- Departmental meetings

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**1. Course Outcome attainment: Calculation of Course Outcome attainment is based on the following components:**

**a) Internal Evaluation (20% Weightage)**

- Term Work
- Lab performance
- Assignments
- Other components
- IA Tests

**b) External Evaluation (80% Weightage)**

- End Semester Oral/Practical Examination
- End Semester Theory Examination

**2. Program Outcome attainment:**

Calculation of PO attainment is based on the following components

a) Direct tools: Course Outcome attainment (80% Weightage)

b) Indirect tools: (20% Weightage)

1. Program Exit Survey (PES) 25% of 20%

2. Employer Survey (EMS)

3. Alumni Feedback (ALF) 25% of 20%

Details in Linked Document:<https://tinyurl.com/2hzwub6t>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://vsit.edu.in/IQAC/AQAR2020-21/SSS_Report2020-21.pdf">https://vsit.edu.in/IQAC/AQAR2020-21/SSS_Report2020-21.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1091

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://vsit.edu.in/IQAC/AQAR2020-21/SSS\\_Report2020-21.pdf](https://vsit.edu.in/IQAC/AQAR2020-21/SSS_Report2020-21.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

8.6

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

4

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://icssr.org/">https://icssr.org/</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has created ecosystem for innovation, introduction and switch of know-how through organizing R&D Committee, IPR Cell, e-Cell, and Ph.D. centre.

**Research and Development Committee:** This committee helps advent and switch of expertise by way of conducting technical workshops, Seminars, Training programs, Value Added Courses, National and International Conferences, e-Symposiums, Project Competitions/Exhibitions, Book/Paper Reviews, Technical shows by using college individuals and additionally offers mechanism for submission of minor and foremost lookup proposals for funding by using Institute/University.

**V-CMT:** It is a Two-day multi-disciplinary International Conference. The conference aims to examine and evaluate the predominant trends in the existing system of management in matters of research, policies, aesthetics, nutrition, insurance, environment, government schemes, technological advancements, and medical humanities.

**Vijanan: Student Research Journal:** It serves as a platform to inculcate autonomy in learning & resilience towards passive information collection.

**Ph.D. Centre:** The institute has Mumbai University authorized Ph.D. Program for Business Economics in the year 2017.

Intellectual Property Rights Cell was established in 2020 and via initiatives and coaching programs.2 patents are registered under IPR Cell of VSIT.

VSIT Entrepreneurship Cell (E-cell) runs after distinguishing and supporting the inert enterprising soul of understudies and give them open doors to greatness.

Details in Linked document:<https://tinyurl.com/ytys6s7z>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://tinyurl.com/ytys6s7z">https://tinyurl.com/ytys6s7z</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

92

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

22

File Description	Documents
URL to the research page on HEI website	<a href="https://vsit.edu.in/phd.html">https://vsit.edu.in/phd.html</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

64

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

50

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In quest for its administration to local area and society, Vidyalankar School of Technology has set up a National Service Scheme in 2009, and Department of Lifelong Learning in 2015 with license to complete augmentation moulding. The vision of the Institute likewise mirrors the same.

1) Different drives taken to sharpen the students towards social issues:

- Issues connected with Environment and Sustainability are taken consideration in educational program through courses like Environmental Studies and Corporate Social Responsibility.

- All NSS volunteers take Pledge that underscores on "Learn - Earn - Return" Concept.
- Organization is proactive in sharpening and advancing gender balance.

2) Different exercises attempted to connect with workforce, students and staff in local area are:

- **Cleanliness:**
  - Students start drives to make mindfulness about spilling over trash receptacles, tidiness of streets by having rallies with banners and notices.
- **Environment:**
  - Activities like mask making and distributing them to encourage safety and take precautionary steps in vicinity.
  - NSS volunteers also collected dry waste from home as well as college and disposed it to BMC vehicle. Keeping in mind the environmental factor.
  - Volunteers learnt about making paper bags to minimize the use of plastics and encouraging using biodegradable materials.

Details in Linked document: <https://tinyurl.com/kjt3cb7u>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/kjt3cb7u">https://tinyurl.com/kjt3cb7u</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

194

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

6100

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>



### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

48

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

##### Classroom facilities:

- All 27 classrooms & 2 tutorial rooms are ICT enabled.

- 4 classrooms are equipped with "IMPARTUS Lecture Capture" system to develop open courseware.

**Laboratories Facilities:**

- 9 Computer Labs, 1 Research Lab, 1 Electronics Lab, 1 Media Lab in all for UG, PG & Research have been allocated & are equipped with software like Matlab, SPSS, Paket tracer etc.
- The Language Laboratory has 20 Apple Machines.
- A total of 447 computers are available on campus for students, research scholars & faculty members.
- 10 servers are used for the smooth functioning of office administration, Library, ERP for Faculty and Students, V-Refer.
- 9 Access points for extending the wireless coverage of an existing network.

**Seminar halls & other facilities:**

- 7 seminar halls are enabled with Projector, Wi-Fi, Good Acoustics with Air conditioning, Proper lighting, furniture & fixtures.
- Guest room, discussion room, clubs & cells, sanitization facility, canteen, water purifiers are monitored for its best use for all the stakeholders.
- There is a in-house Printing facility known as "V-Print" available on campus.
- Wending-Machine for everyone where we can have snacks on the go.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Vidyalankar believes that sports contribute to character-building**

and personality development. To inculcate the love of sports and to cater to the needs of sports enthusiasts on the campus, the Institute has well-maintained sports facilities. Dedicated full-time sports faculty is allocated to conduct all the sports activities.

Details of the various sports related infrastructure are:

- A badminton & Sports Complex (S-DEN) of 100 and 600 sq. meters were Chess, Yoga, Pool, Computer Games, Carrom, Table Tennis, Air-Hockey, Foosball, Karaoke etc. are hosted.
- Gymkhana: A space of 140 sq. meters is allocated for the games like Table Tennis and Carrom.
- 2 playgrounds both of 4000 sq. meters each where cultural and sports activities are conducted.
- A chessboard setup of 100 sq. Meters is available on campus.
- A Volley Ball/ Basket Ball/ Lawn Tennis court has been constructed with 600 sq. meters of area.
- Yoga: VSIT promotes Yoga for students as well as staff.
- Tree Area: It is used as a platform to conduct various social activities by the students for the students.
- Auditorium: The Institute has a mini theatre with a capacity of 250 seats which is used for various activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%204/(P)4.1.1-min.pdf">https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%204/(P)4.1.1-min.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is an important part of library management. As there is incredible growth in the different fields of knowledge and there is need for access to the desired information. By keeping the motto of 'Right Book at Right Time to the Right user ', the VSIT has also taken initiative to move its library towards paperless functioning through the use of automated library management software.

#### 1. Functioning of VSIT ILMS (vMIS)

The Institute has introduced its own Library Management Software and is available to all through the vMIS system. All the Library

functions are fully automated and are listed below.

- Issue of Purchase Order
- GRIN
- Billing
- Issue/ Receive books:
- Search Engine (OPAC)
- Reports
- Annual Stock Verification
- User can submit their Recommendations / Suggestions through V-MIS
- Add & Edit Books/ Non-books, Subscription and User

## 2. Name of the ILMS software:

VSIT has developed its own software vMIS (Vidyalankar- Management Information System) which has inherent library automation functions. It is accessible to all Staff and Students. It can also be accessed through Internet/Intranet.

## 3. Nature of automation

All the Library functions are fully automated.

## 4. Version of Library Software:

Version Library uses version 3.0. (In-house development)

## 5. Year of Automation: 2002

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.1558

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

39

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure facilities are created taking into consideration the requirements of all the stakeholders. It includes,

- Server:

3 IBM Servers -96 GB RAM, 48 core processing power

2 IBM Servers - Backup of VMs and Desktop virtualization

2 HP Servers - Network monitoring & other application

3 ServersLecture Management Systems

- Firewall Details:

High-End SOPHOS-SG-430 is the main firewall with throughput of 28Gbps to provide optimal performance, versatility, and efficiency to meet the growing security needs.

- Software:

The Institute has tie-up with Microsoft Corporation for products and emailing solutions.

- Internet and Wi-Fi:

Institute has high speed internet connectivity having Wi-Fi setup with 9 access points strategically located across the campus. Wi-Fi is authentication driven for maximum security.

2018-2019 - JETNETCOM 100MBPS 1:1 Fiber, JetNetcom

2019-2020 - HATHWAY 100Mbps 1:1 Fiber, Hathway Broadcom

2021-2022 - HATHWAY 300Mbps 1:1 Fiber, Hathway Broadcom

2021-2022 - Vodafone 500Mbps 1:1 Fiber, Vodafone

2021-2022 - MTNL Internet 100MBPS 1:1 Fiber, MTNL

- Access Points (All access points are procured from SOPHOS)

1. Inside Main Office (X-016)
2. Above V-Print (X-015)
3. Inside Staff Room (X-011)
4. Tree Area (X-002)
5. Tree Area (X-007)
6. Outside Exam cell (X-109)
7. Outside X-114
8. Y Block(Ground Floor)
9. Y Block(FirstFloor)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

447

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

241.50339



File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Department of Facility Management ensures implementation of standard policies developed by the Institute for the maintenance of infrastructure.

Cleaning, Dusting, Sweeping, and Mopping of all areas is undertaken daily by the contractual housekeeping staff. For minor repairs, the Institute has a workforce of Carpenters, Masons, Electricians and Plumbers.

The Institute has prepared a Calendar to ensure that all the areas are periodically painted, the Institute carries out Structural Audit of the Building through qualified Structural Engineers.

The Institute has deployed Fire Alarm Systems as prescribed by the Chief Fire Officer of the Municipal Corporation of Greater Mumbai.

The maintenance of the Heating, Ventilation & Air conditioning (HVAC) system and the CCTVs are outsourced.

The Institute gets its supply of potable water from MCGM, the FM Department bi-annually sends the water sample to the registered Laboratories for testing purposes.

Pest control includes disinfection, rodent treatment & larva breeding, Anti-termite treatment is done as per the scheduled calendar.

The Institute has a System Department with a qualified System Manager for efficient management of IT infrastructure on campus.

Library: Annual stock checking is done for the library.

Procedure-Policies-Maintenance.pdf (vsit.edu.in)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://vsit.edu.in/IQAC/Procedure-Policies-Maintenance.pdf">https://vsit.edu.in/IQAC/Procedure-Policies-Maintenance.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

190

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**3536**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**3536**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

133

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

326

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

77

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

132

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Institute has strong-willed Student Council, Students Chapters and Students Association.**

**1. Student Council:** The Council aims to bring out hidden potential, creative-skills, team building and leadership of students by organizing various online activities through Cultural Sports Teams who also actively participate in "VERVE", Intra College Festival, "VIGOUR", Inter Collegiate Festival and "Maay Marathi" Annual Fest. Online "Shanivar Manch" is organized by Students Council to offer a platform for Dance, Drama, Fashion show, singing, acting and music competitions etc. 2020-21 was a challenging year due to Covid-19 Pandemic; still VSIT Students won many prizes in University and Intercollegiate festivals. Another feather in cap was exceptional performance of VSIT students in Sports. "Department Sports League" and Other annual sports events were organised by sports council under the leadership of Sports Officer Mr. Sanjay Gore. Anamika Salvi and Rachana Sonavane are the General Secretary along with 36 student members at various positions.

**2. Representation on the academic committees:** Every class has class representative and deputy class representative selected by faculty members.

- Internal Quality Assurance Cell
- Student Chapters (IEEE)
- NSS and DLLE Unit
- Alumni committee
- College Development Committee (CDC)
- Internal Complain Committee

- ENACTUS
- Placement Committee
- Commerce Association

Details in Linked Document:<https://tinyurl.com/y6jrzep5>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/y6jrzep5">https://tinyurl.com/y6jrzep5</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

145

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Having an active alumni network is immensely beneficial to the students presently studying in the college as well. "Young alumni and students can benefit in their professional lives by learning from senior alumni, getting to hear about interesting job opportunities.

Our College Alumni participated in different activities organized by the college at various levels. Around 96 Ex-students contributed in/as Guest lecturers, Trainer for Value added

courses, FY Induction program, Anchoring Marathi Vandmay Mandal Activities, Student council activities, E Cell activities, Alumni Meet, Sports Events, First Year Induction program. Alumni play a significant role in the assessment, improvement, and enhancement of the learning environment.

Alumni Committee organizes various activities like: Know your seniors (Induction by Alumni), Alumni Association Meeting, Alumni Lecture Series Chapter 1-Current trends in IT, Alumni Lecture Series Chapter 2-Event Management to Company Management, Alumni Lecture Series Chapter 3-Time management to prevent stress during exams and Alumni V Meet 2021 to encourage Alumni participation.

Details in Linked Document:<https://tinyurl.com/2p876bww>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/2p876bww">https://tinyurl.com/2p876bww</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute aims to nurture learners into talented, skilled and informed individuals capable of successfully integrating themselves into the labour market. To achieve this, painstaking efforts are undertaken to impart quality education. The quality is measured on the parameters of holistic development, sustainability, development of autonomy and securing an adept learning curve. Learners are empowered with conceptual comprehension that enable them to solve problems and develop innovative strategies aligned with the demands of the global market. Cultural, sports and other extracurricular activities supplement curricular and co-curricular events that thus provide a



diverse spectrum of knowledge and experience for the learners to evolve within their academic years at the institute. The mission of the institute includes the creation of a conducive learning environment where the said goals can be fulfilled and students can optimize their potential through informed choices and participation. The institute is also keen on virtuous and moral development of the students and highly prizes discipline and ethical conduct. Latest technological, scientific and industrial developments are introduced to the students to keep them abreast with the real world. Learners are also equipped with the knowledge to apply their learnings for the benefit of society.

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/2ath4zrn">https://tinyurl.com/2ath4zrn</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

VSIT trust on decentralization and participative functioning which may reflect through following case study:

Effective Collection development of Library is always a significant factor for the Institute, and it is always ensured that 'Right Book at Right Time at Right User.'

The procedure of Library procurement is handled by the Librarian from start to end with the cooperation and suggestion from the different stakeholders like Students, Faculty, Head of Departments, Chief Academic Officers, Vice Principals and the Principal. At beginning of every Academic year a detailed library budget is prepared as per Departmental requirements.

Library Resources:

- Books
- Journals

Three ways of Procurement of Library Material

1. Direct procurement of material prescribed in University

## Syllabus

2. Recommendation by Library Stakeholders

3. Books by Approval

Library PO generated by any one of the above methods are sent to the Principal and the Director for final approval. Approved PO is then mailed to Vendor. After receiving books in the library its physical verification is done by Library executives. Technical and physical processing is done for the library resources. Details of books are entered into the database (VMIS) and finally book is ready for the Issue and reference purpose.

(Details in linked document -<https://tinyurl.com/72y492em> )

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/72y492em">https://tinyurl.com/72y492em</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Perspective plan is effectively deployed in the year 2020-21 to achieve following objectives:

# Objective 1#: To Enrich Curriculum Delivery

# Objective 2#: To implement effective teaching-learning process using ICT resources

# Objective 3#: To encourage research, innovation and entrepreneurship

# Objective 4#: To facilitate holistic development and progression of student and strengthen alumni engagement

# Objective 5#: To encourage contributions towards Social Responsibilities and Institutional Values

# Objective 6#: To focus on inclusive and sustainable growth of institution

(Details in linked document -<https://tinyurl.com/3jnud8px> )

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://tinyurl.com/3jnud8px">https://tinyurl.com/3jnud8px</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal monitors the general functioning and has powers for academic, administrative, finance and institute's growth. For efficient functioning, administration is coordinated by Vice-Principals and academic administration at institute level is coordinated by the Chief Academic Officers.

The institute has Internal Quality Assurance Cell that inspects to initiate, plan, and supervise various activities that are necessary to increase the quality of the education. Academic Quality initiatives are initiated and streamlined CAOs'.

Decentralisation of Science department has two wings, Information Technology and Data Science. Department of Commerce, Management and Arts offers degrees in Accounting, Finance, Banking, Management, Multimedia and Mass Communication and Ph.D. in Business Economics. Faculty are empowered to make decisions in academic/administrative/co-curricular/extra-curricular activities. Decentralization strengthens administrative skills with professional responsibility and accountability that ensures broader participation in decision-making process.

The Administrative section is headed by the Principal of institute. Exam cell and Placement Cell is headed by the Controller and Training and Placement Officer to offer maximum benefits to the students at the college. The account section looks after the finance and organise them as per the instruction and credibility. The college also has a Library, Facility Manager, Sports Trainer to nurture and prepare students for their overall performance.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://vsit.edu.in/IOAC/AQAR2020-21/Criteria%206/VSIT%20Organogram-min.pdf">https://vsit.edu.in/IOAC/AQAR2020-21/Criteria%206/VSIT Organogram-min.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

### Welfare Schemes:

#### 1. Teaching Staff

- Sponsorship Fee Reimbursement for STTP/Workshop/ Professional Membership/Paper Publications: Meaningful developments are central to an evolving educational institution. With advancements in technology, shifting trends and expectations in the industries and expectations from academia itself, the Institute endeavours to empower its employees by encouraging them to acquiring vital skills. This is achieved by deputing them for a diverse range of conferences, workshops, skill development program. There is a policy in place to seek reimbursement of fees paid for such training and workshops.

- **Empowering teachers with personal computation facility:** The Institute provides laptops to every teaching faculty member and trains and motivates them to employ modern teaching aids in routine teaching.

## 2. Non-Teaching staff

- **Sponsorship/Fee Reimbursement for Workshop/Training:** The provision of fee reimbursement can be opted for if an administrative staff attends a workshop/ training program. Fee reimbursement is given as per the norms in the policy.
- **Special training for soft skills:** The Institute places a high value on the soft-skills training of administrative staff.
- **Staff Uniform:** The staff uniform ensures a professional appearance for administrative staff. The institute provides the staff with three sets of the uniform and the cost is borne by Institute

Details in linked document -<https://tinyurl.com/2p9h5vwn>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/2p9h5vwn">https://tinyurl.com/2p9h5vwn</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

71

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

19

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

71

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At VSIT Performance Appraisal System is carried out for both Teaching and Non-Teaching staff.

- Appraisal System for Teaching Staff

Design of Performance Appraisal form for teaching staff is based on five major components as given below:

1. Academic Involvement (20% Weightage)
2. Student Development (32% Weightage)
3. Institutional Development (32% Weightage)
4. Professional Development (13% Weightage)
5. Competency Mapping (03% Weightage)

48 execution boundaries are considered for appraisal. For every one of these boundaries, standards are characterized, and it is planned with the quantity of focuses for example score. Toward the finish of semester, workforce are assessed for their exhibition. Workforce submits appropriately filled in structure with important archives and confirmations to their Reporting officials. Self-examination score is additionally checked and concluded by the Reporting Officer.

- Appraisal System for Non-Teaching Staff

Plan of Performance Appraisal structure for non-Teaching staff depends on the subjective and quantitative reactions towards execution boundaries. Absolute of 25 boundaries are considered for assessment. Quantitative boundaries are planned with the quantity of focuses for example score. At the finish of every year, staff is assessed for their presentation. Any place, there is extension for development, it is conveyed to the concerned staff through their announcing officials.

Details in Linked Document: <https://tinyurl.com/bdebf2vz>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/bdebf2vz">https://tinyurl.com/bdebf2vz</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute has a sound mechanism for internal and external audit. Internal audit helps the institute to follow a methodical approach to assess and improve the effectiveness of financial processes. It reviews and approves information and ensures compliance with policies and SOPs. It additionally also processes accounting details of fees collected from students, diverse expenses, Provident Fund, Profession Tax, TDS, Assets and Liabilities, etc. A thorough examination of all transactions occur every financial year. The Book of Accounts of the Institute are audited by an in-house team. Statutory audit occurs annually by an external auditor as per the stipulated provisions of the Income Tax Act.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute is upheld by Vidyalankar Dnyanapeeth Trust; a charitable Educational Trust; which doesn't get awards or gifts from Government. For suitable and legitimate usage of assets, the Institute has yearly preparation and planning process. Spending



plans and consistence to financial plans, monetary information is firmly checked by the Institute. As a self-financed Institute, the significant wellspring of assets for age of important monetary corpus is through the assortment of educational expenses from the understudies conceded for different UG and PG programs. The other monetary sources are specialized counseling, research project awards, sponsorships for different gatherings, workshops, foundation of Industry supported labs and so forth. The financial plan prerequisite of all offices is submitted to the chief's office. The assets required are legitimized by HODs alongside submitted spending plan.

The assets are used for supported scholastic costs and regulatory costs according to the standards set somewhere near the specialists.

Significant extent of assets are assigned for compensation to the showing experts and managerial staff individuals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of VSIT is constantly working on the quality improvement in various areas. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development, students' progression, Holistic Development of Students and Faculty etc.

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes:

- Around 2000 Students undertook Online MOOC (massive open online courses), NPTEL and SWAYAM Courses in various domains.
- 12 certification courses in association with IIT Bombay, Microsoft, Google, Oracle were offered to students.

- 28 Value Added courses and 6 bridge courses were undertaken to enhance skill development.
- The institute conducted a 5-Days MS Teams training sessions for teaching and non-teaching staff to assist the shift to the new normal of Online Teaching Learning and Administration
- Fully automated online library was set up to enable maximum knowledge access and usage by the students and faculty members during lockdown
- E Content (V Refer), a learning resource portal for students in use prior to the pandemic, continued to be in use and was frequently updated across courses and programmes to ensure easy access to learning material

Details in Linked Document:<https://tinyurl.com/4bkezhes>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/4bkezhes">https://tinyurl.com/4bkezhes</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers, Industry and Parent.

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities as under:

1. Academic and Administrative Plan Presentations:
2. Review and Preview (faculty members)

3. Introduction of 28 Value Added Courses, 12 Certification Courses, and 6 Bridge courses across all streams (Information Technology, Commerce, Management, and Arts)

4. Review of IT, Commerce, Management, and Arts Departments

5. Beyond Syllabus Activities

6. Committee Activities

7. Feedback (Students, Parents, Teachers, Employers, Alumni)

Details in Linked Document:<https://tinyurl.com/2p9bxv4w>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/2p9bxv4w">https://tinyurl.com/2p9bxv4w</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%206/VSIT_Annual_Report.pdf">https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%206/VSIT_Annual_Report.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### 1. Safety and Security

#### 2. Counselling

#### 3. Common Room

#### 4. Mentoring

#### Gender sensitivity on campus :

As a learner-centric Institute, VSIT believes in affirmative action when it comes to equality, inclusivity and diversity by providing equal opportunities to its students and staff without any discrimination based on gender, religion, caste, provincial, urban-rural grounds. The Institute ensures safety and security of everyone on the campus through well-defined guidelines. Being a co-educational Institute where gender equity is a way of life, it encourages girls and boys to participate together in academic, cultural, sports and social activities.

VSIT assigns great importance to the safety of students and staff. Well-trained security guards (both male and female) are deployed at key locations. All visitors are carefully screened and permitted to enter the campus only after strict entry procedure. Identity cards are mandated for everyone on campus. 103 High end CCTV cameras are installed at prominent locations as well as in most classrooms. Further, VSIT has a tie-up with Cardiac Ambulance Services for handling medical emergencies. Women faculty members accompany girl students whenever they participate after college hours in outdoor or in-house activities. A female sports instructor is present at the Gymkhana on the campus

File Description	Documents
Annual gender sensitization action plan	<a href="https://tinyurl.com/5n98dnzt">https://tinyurl.com/5n98dnzt</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://tinyurl.com/2p8huk25">https://tinyurl.com/2p8huk25</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

- Solid Waste Management :**

Prohibited the use of Styrofoam disposables in cafeteria and in creative crafts organized by students.

Solid waste is segregated at source. Organic waste is collected in green dustbins and non- biodegradablewaste in blue dustbins.

Installed Composting Plant where all the cafeteria organic waste and gardening waste is converted to good quality manure which is used for in-house gardening and also distributed among staff and students to promote positive practices on waste management.

- Liquid Waste Management:**

VSIT has set up its own Sewage Treatment Plantto take care of wastewater generated at campus and the recycled water is used for regular cleaning and mopping.

The STP has a capacity to handle 200 m<sup>3</sup> of sewage per day and consists of primary, secondary, and tertiary treatments.

- E -waste management & Waste Recycling System**

Regular maintenance by technical staff and reutilization of spare parts of discarded electronic devices is a common practice.

To sensitize students and staff on careful disposal and management of electronic waste, E-waste is collected by a company called Eco

**Recycling Ltd.**

**Non-functional computers, monitors and printers are discarded on a systematic basis**

**70% of monitors used at the Institute are LCD to REDUCE e-waste.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Following steps are being taken to make the institute atmosphere more inclusive:

Professors guarantee that classroom conversations are to the desired level of respectability for all students and encourage them to engage while in class. Students at VSIT come from all around India, representing many castes, creeds, and socioeconomic identities. Under the excellent supervision of the professors, the senior Management Forum serves as a conduit to help the new incoming batch of students comprehend and practise full participation of all students without the domination of any one group.

VSIT believes that classroom homogeneity and engagement by all students are critical for good management lesson learning. Senior professors hold special interactive sessions for each batch of students during their first days on campus. In their first days on campus, senior academics hold unique interactive sessions for students from each batch about the values of an inclusive environment and the role of cross-cultural dialogue.

VSIT invites prominent members of our community to conduct lectures on the value of tolerance and peace to educate students on the need of upholding these values throughout their careers as managers. VSIT thinks that student diversity is important in all degree programmes.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

VSIT educates students and workers on the institution's constitutional requirements regarding citizens' values, rights, duties, and responsibilities, enabling them to act responsibly. By offering an effective, supportive, safe, accessible, and affordable learning environment, students will be equipped with the knowledge, skills, and values needed to maintain a balance between work and life.

These values are instilled in the collegiate community's value system. Students are inspired by renowned persons who participate in numerous programs on culture, traditions, values, obligations, and responsibilities. Students were involved in awareness campaigns about the ban on plastics, cleanliness, Swachh Bharat, and other topics.

Code of conduct is prepared for students and staff, and everyone should obey the conduct rules. The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Foundation Course I, Ethics, Organization Behavior, Foundation course II, Business law, Corporate and securities law and Industrial law as a small step to inculcate constitutional obligations among the students like university in diversity of India, linguistic differences in India, Women politicians and the changes brought by them in the society, Gender disparity and its impact, Methods to build peace and harmony, Influence of the western culture on Indian society

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://tinyurl.com/3hxa9jrp">https://tinyurl.com/3hxa9jrp</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is known for its cultural diversity and colorful festivals. We help students to relate to the culture and heritage of our country and connect with their roots and make them aware of the national pride and rich cultural heritage, the National/International commemorative days are regularly being celebrated and observed.

National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution

celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness.

Every culture has several festivals and celebration has become a vital activity. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's constitution came into force on 26 January 1950 completing the country's transition toward becoming an independent republic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Following are the two Best Practices:

Best Practice 1 : SHANIWAR MANCH

Objectives/intended outcomes:

1. This practice focuses on the holistic development of a student.
2. It helps to boost self-esteem and confidence of the students.
3. It aims to share unique skills and talents with students and faculty members.

Underlying principle of this practice:

Shaniwar Manch is an activity conducted by the students for the students every Saturday for a duration of an hour. Various cultural and sports activities are organized in Shaniwar Manch. It's a platform for the students to showcase their talent.

**Best Practice 2: VIRTUAL OFFICE**

Objectives/intended outcomes:

1. The service will benefit its stakeholder to address and resolve their academic queries.
2. This is a special facility provided to the student to raise their queries related to transcripts, results, admissions, examinations, eligibilities, admission, scholarships etc.

Underlying principle of this practice:

As technology is the key to advanced communication and management, the virtual office concept is designed in a secure mode where the registered students at the college can access and communication is continuous.

Details in linked document:[https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%207/7.2.1\\_Best\\_Practices.pdf](https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%207/7.2.1_Best_Practices.pdf)

File Description	Documents
Best practices in the Institutional website	<a href="https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%207/7.2.1_Best_Practices.pdf">https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%207/7.2.1_Best_Practices.pdf</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

VSIT's thrust is to focus on creating value in our learners by building their technical competency along with focusing on their holistic personality development. Learner-centricity is a priority and outcome-based education is a way of life on the campus. With our motto of "Students First" interspersed in every aspect of teaching-learning at VSIT, we are on the path towards attainment

of our vision.

- Students Development and recognitions-

Institute is tied up with MOOC platforms like Coursera, edX, NPTEL Swayam, Spoken tutorial. Students participate in various research conferences, project competitions, symposiums and professional bodies.

- Faculty Development and Recognitions

The institute focuses in development of the faculty member as a teacher, as a scholar, as a professional and as a person. Teachers participated in various FDPs, refresher courses, orientation programs, STTPs, conferences and workshops.

- Positive Learning Environment

Well-organized online lectures, virtual office facility, virtual office hour for doubt solving, mentoring for overall wellbeing of students, good placements and entrepreneurship opportunities on career front, trained faculty, international award-winning world class infrastructure.

- Motivating Mindset

Various initiatives are undertaken to inspire students to think different. VSIT caters to every aspect that a learner should be equipped with, in terms of learning resources and amenities.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution has a well-structured curriculum delivery plan. To strengthen curriculum following steps are undertaken:

##### 1. Planning:

- Stage-1: Academic calendar and subject allotment
- Stage-2: Preparation of draft Academic Administration Plan (AAP)
- Stage -3: Interactive Cluster/ Department Meetings for identifying gaps and strengthening of AAP
- Stage-4: Academic Preview Process

2. Dissemination of AAP: The final approved AAP is uploaded on the Institute's internal portal (vRefer) and also discussed during the first lecture to familiarise the learners with the course.

3. Curriculum Delivery: To ensure that the student plays an active role in the learning process, curriculum delivery is made more effective through various activities, problem based learning apart from conventional Methods such as Lectures/Lab Session/Tutorials which are in place.

4. Monitoring implementation of Curriculum delivery: Academic coordinators closely monitor (fortnightly) content delivery of the courses and send regular feedback to the HOD.

5. Monitoring effectiveness of student learning: Continuous evaluation is ensured through formative (Internal Assessment) and summative (Term work evaluation) assessment methods. Advanced learners and slow learners are identified early and necessary steps are initiated to ensure their active learning and understanding.

##### 6. Feedback and Takeaways

Details in Linked Document:<https://tinyurl.com/2a74wsc8>

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://tinyurl.com/2a74wsc8">https://tinyurl.com/2a74wsc8</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Monitoring Implementation of Curriculum delivery: Cluster Mentors closely monitor (fortnightly) delivery of the courses and provide feedback to the instructors.

Induction precedes teaching-learning every semester and acquaint the students to the programme and the department.

Continuous evaluation is undertaken in the form of imparting lectures on theory prescribed by the syllabus, assignment allocation, problem-based learning in the form of case studies, reflective questions and case analysis help students discern the practical application of assignments and theory, internal assessment examinations (IA1 and IA2), activities that stimulate and evaluate a learner's class participation and practical mini projects, a long-form assignment that builds research aptitude and inquiry in learners. Guest of repute are invited to inform students about the real life perspective of the topics learned and workshop help students hone the requisite skills for their industry.

Assessment of all units occur in the form of MCQs, written assignments, presentation, debates, group discussion etc. Polls are conducted along with viva regularly to keep learners invested in continuous learning and accustomed to continuous assessment. ICT is strategically employed for effective teaching by the faculty members of all departments. Teachers also strive to bring students to use the medium regularly and effectively. Flipped classroom technique bring students to actively discuss syllabic topics with their peers and derive pertinent questions and inferences through discussion and analysis. Project presentation is key to building student confidence and supplements assessment of the mini projects.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://vsit.edu.in/IQAC/AQAR2020-21/VSIT_Academic_Calendar_2020-21.pdf">https://vsit.edu.in/IQAC/AQAR2020-21/VSIT_Academic_Calendar_2020-21.pdf</a>

<b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

<b>1.2 - Academic Flexibility</b>
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>
<b>9</b>

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>



**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

40

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

2735

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

VSIT gives importance to cross cutting issues like Gender, Environmental Sustainability, Human Values and Professional Ethics. Although these are covered in the curriculum, Institute also has provision of various committee activities which contribute to sensitizing students towards cross-cutting issues as described below:

**1. Gender:**

Gender-related issues are addressed directly or indirectly in courses like Entrepreneurship Management and Environmental Studies. Modules on Gender bias and Human rights including, sexual and reproductive rights, the rights to equality and non-discrimination, women entrepreneurship, values and gender

socialization are discussed in these courses. Topics like population growth, family welfare, human rights, women and child welfare are also explained through various case studies.

## 2. Environment and Sustainability:

Courses like Environmental Studies, Business Ethics, Business Environment, Green Computing and Corporate Social Responsibility are included in the curriculum.

## 3. Human Values and Professional Ethics:

The courses like Environmental Studies, Communication Skills, Business Communication and Ethics, Business Ethics, Organisational Behavior, Business Environment, are in the curriculum.

In addition to the curriculum, Institute committees like Vidyalankar Volunteering Committee (VVC) and National Service Scheme (NSS), DLLE add value to the holistic development of students.

Details in Linked Document:<https://tinyurl.com/2hv9duvv>

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2808

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
---	---

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1095

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

299

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute has developed SOPs that design an organized system to evaluate the learning capacities of the learners and to screen, assess and guide the improvement of their academic

performance.

#### 1. Programs for Slow Learners:

- Performance enhancement programmes such as extra and targeted lectures to ensure comprehension of key curricular topics.
- Guidance and motivation during Mentoring sessions
- Problem-based teaching to enable easier understanding.
- Special assignments developed for slow learners.
- Assisted learning through Bridge courses for caustic subjects such as Discrete Mathematics, Digital Electronics, Statistics etc.
- As per the University rules, Divyangjan students are provided extra time during the written examinations.

#### 2. Programs for Advanced Learners:

- Merit batch sessions to boost performance in examinations.
- Guidance and motivation during Mentoring sessions
- Excellent performers in exam are felicitated in a special event called Scholars' Day. Scholars' Day is an annual event that commends excellence in academic and classroom performance, encouraging students who demonstrate ideal scholastic behaviour.
- Graded questions are provided and discussed.
- Special problem-based teaching in addition to exercises that involve critical thinking to improve understanding and strengthen in-depth knowledge.
- Assignment of challenging projects on latest technologies or assignment of stimulating case studies for non-STEM students.

Details in Linked Document:<https://tinyurl.com/4w7ze7bp>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/4w7ze7bp">https://tinyurl.com/4w7ze7bp</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3098	72

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Active student engagement is reflective of a successful teaching-learning process. To encourage active engagement with both classroom teaching and syllabic content, VSIT has adopted and continues to practise the following student-centric methods to ensure effective learning:

#### Conventional Methodology:

- During lectures, instructors use ICT. (All instructors are provided with Laptops and all lectures are conducted on MS Teams; Campus is Wi-Fi enabled)
- Students are encouraged to use E-resources on LMS, vLive, v Refer

#### Experiential learning:

Learners comprehend through practical experience. Some of the tools used by the Institute are:

- Lab Experiments: To practically test the concepts which

are explained in class

- Workshops - like Hardware and Networking, Graphics and Animation, Advanced Excel, Data Analytics, skill enhancement, public speaking, acting, voice modulation and dubbing etc.
- Competitions such as case study competitions, V-startup that provide and opportunity for students to apply theoretical knowledge in simulations or competitive events.
- Virtual IVs - conducted at BSE, RBI
- Internships - conducted at Institute level
- Live Projects - Final year projects of all streams
- Exhibitions - Tantravihar

Details in Linked Document:<https://tinyurl.com/2p98exe8>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://tinyurl.com/2p98exe8">https://tinyurl.com/2p98exe8</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT is a powerful tool to raise levels of literacy and numeracy. From infrastructural requisites to teacher's computer literacy, the institute attempts to ensure the best possible implementation of ICT tools at its disposal in courses that necessitate it and those that do not necessarily need it but can significantly benefit from it. A smooth integration of ICT-enabled tools precedes the necessary shift towards an ICT-enabled classroom during the pandemic. Since its inception, VSIT has taken the "T" in its name quite seriously, equipping laboratories and teachers with the requisite technological devices to ensure optimum classroom teaching. Projectors in every classroom and a lecture-capture system empower a

multifarious teaching ecosystem. ICT tools are also transformational tools which, when used appropriately, can promote the shift to learner-centred environment. Students are now accustomed to high quality teaching and learn faster. ICT also diversifies the teaching process, empowering the teacher to bring more to the classroom: from activities that clarify the application of the concept to effective control over student and academic data. This in turn ensures effective data management and enables the teacher to gain accurate insights that support reliable decisions that are or may be implemented.

Details in Linked Document:<https://tinyurl.com/bdf9x8ce>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

73

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

72



File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

7

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Assessment System developed by the Institute is based on the guidelines prescribed by the University of Mumbai, faculty recommendations, academic experts and viewpoints of various stakeholders (Students, Employers and Alumni). Various components of internal assessment mechanism are briefly discussed with respect to frequency and variety.

#### 1. Internal Assessment (IA) tests:

Two internal assessment tests are conducted during the semester. Questions attempt to evaluate the attainment of various Course.

To ensure transparency:

- The schedule, syllabus and paper pattern of IA Tests is disseminated to the students at the beginning of the Semester itself through AAP which is available on MS Teams and v-Refer
- Test Papers are audited by Cluster mentor w.r.t. syllabus, COs, level of questions.
- Model solution is uploaded on the students' portal v-Refer after the examination
- Corrected answer sheets are returned to the students.

In addition to above, earlier years IA test papers are also available on vRefer and in the Library.

#### 2. Term work assessment:

Term work assessment is based on continuous evaluation using a variety of tools.

- Attendance
- Assignments
- Tutorials
- Laboratory performance
- Laboratory Journal Assessment
- Beyond Syllabus Activities (BSAs)

Details in Linked Document:<https://tinyurl.com/bp5sfaam>

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://tinyurl.com/bp5sfaam">https://tinyurl.com/bp5sfaam</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Ordinances of the University of Mumbai and the Institute's SOPs are available to deal with examination related grievances transparently in a time-bound and efficient manner.

#### Redressal mechanism for grievances

##### 1. Before Exam

For grievances such as non-issuance of seat number/ prn number/ hall ticket, correction in name, the students can apply to the principal. Subsequently, Principal forwards the applications to the Examination Cell. After verification, necessary corrections are done immediately, and the revised document is issued to the student.

##### 2. During Exam

- Any discrepancy/doubt in the question paper reported by student is cleared by the Faculty / Supervisor / Chief Conductor immediately (in consultation with University, if required).
- Vigilance Squad (Internal or University appointed) / Exam Supervisor monitor conduct of examination w.r.t. fairness and report incidents of unfair means, if any, to the Board of Examination of UoM and/or Principal.
- The Board of Examinations of UoM and/or Principal have the power to set up a Committee to institute an inquiry. To ensure transparency Committee gives a hearing to the student and decides the appropriate action if the student is found guilty.
- All cases of unfair means are dealt with as per Ordinance 5050 of UoM.

Details in Linked Document:<https://tinyurl.com/6utfppjf>

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://tinyurl.com/6utfppjf">https://tinyurl.com/6utfppjf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

University of Mumbai specifies course outcomes for the courses of each programme and based on that, the Institute has developed its objectives which are:

- To create a conducive academic environment in the Institution
- To improve the effectiveness of the delivery of syllabic material.

The Institute ensures that the course outcomes are achieved through dissemination of knowledge by way of theory as well as its application in the subject area. They reflect the core competencies needed to meet the challenges of that particular course. It is expected that the student can apply the knowledge at the end of the course.

All these are disseminated to the stake holders through the following channels:

### 1. Digital Media

- Institute Website ([www.vsit.edu.in](http://www.vsit.edu.in))
- Internal MIS (ERP)
- V-Refer
- MS Teams
- MS Stream

## 2. Print media

- Staff Diary
- Course diary
- Academic Administration Plan
- IA audit form
- Lab Readiness Certificate

## 3. Outdoor - Boards at prominent places

- Instructional Areas
- Laboratories
- Seminar hall
- Reading hall
- Research Laboratory
- Administrative Areas
- Department offices
- Faculty rooms

## 4. Activities/Meetings

- Orientation programme
- Class and course induction programmes
- Departmental meetings

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. Course Outcome attainment: Calculation of Course Outcome attainment is based on the following components:

a) Internal Evaluation (20% Weightage)

- Term Work
- Lab performance
- Assignments
- Other components
- IA Tests

b) External Evaluation (80% Weightage)

- End Semester Oral/Practical Examination
- End Semester Theory Examination

2. Program Outcome attainment:

Calculation of PO attainment is based on the following components

a) Direct tools: Course Outcome attainment (80% Weightage)

b) Indirect tools: (20% Weightage)

1. Program Exit Survey (PES) 25% of 20%
2. Employer Survey (EMS)
3. Alumni Feedback (ALF) 25% of 20%

Details in Linked Document:<https://tinyurl.com/2hzwub6t>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://vsit.edu.in/IOAC/AOAR2020-21/SSS_Report2020-21.pdf">https://vsit.edu.in/IOAC/AOAR2020-21/SSS_Report2020-21.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1091

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://vsit.edu.in/IOAC/AOAR2020-21/SSS\\_Report2020-21.pdf](https://vsit.edu.in/IOAC/AOAR2020-21/SSS_Report2020-21.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

8.6

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

4

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://icssr.org/">https://icssr.org/</a>



### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has created ecosystem for innovation, introduction and switch of know-how through organizing R&D Committee, IPR Cell, e-Cell, and Ph.D. centre.

**Research and Development Committee:** This committee helps advent and switch of expertise by way of conducting technical workshops, Seminars, Training programs, Value Added Courses, National and International Conferences, e-Symposiums, Project Competitions/Exhibitions, Book/Paper Reviews, Technical shows by using college individuals and additionally offers mechanism for submission of minor and foremost lookup proposals for funding by using Institute/University.

**V-CMT:** It is a Two-day multi-disciplinary International Conference. The conference aims to examine and evaluate the predominant trends in the existing system of management in matters of research, policies, aesthetics, nutrition, insurance, environment, government schemes, technological advancements, and medical humanities.

**Vijanan: Student Research Journal:** It serves as a platform to inculcate autonomy in learning & resilience towards passive information collection.

**Ph.D. Centre:** The institute has Mumbai University authorized Ph.D. Program for Business Economics in the year 2017.

Intellectual Property Rights Cell was established in 2020 and via initiatives and coaching programs.2 patents are registered under IPR Cell of VSIT.

VSIT Entrepreneurship Cell (E-cell) runs after distinguishing and supporting the inert enterprising soul of understudies and give them open doors to greatness.

Details in Linked document:<https://tinyurl.com/ytys6s7z>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://tinyurl.com/ytys6s7z">https://tinyurl.com/ytys6s7z</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

92

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

22

File Description	Documents
URL to the research page on HEI website	<a href="https://vsit.edu.in/phd.html">https://vsit.edu.in/phd.html</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

64

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

50

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In quest for its administration to local area and society, Vidyalankar School of Technology has set up a National Service Scheme in 2009, and Department of Lifelong Learning in 2015 with license to complete augmentation moulding. The vision of the Institute likewise mirrors the same.

1) Different drives taken to sharpen the students towards social issues:

- Issues connected with Environment and Sustainability are taken consideration in educational program through courses like Environmental Studies and Corporate Social Responsibility.
- All NSS volunteers take Pledge that underscores on "Learn - Earn - Return" Concept.
- Organization is proactive in sharpening and advancing gender balance.

2) Different exercises attempted to connect with workforce, students and staff in local area are:

- **Cleanliness:**
  - Students start drives to make mindfulness about spilling over trash receptacles, tidiness of streets by having rallies with banners and notices.
- **Environment:**
  - Activities like mask making and distributing them to encourage safety and take precautionary steps in vicinity.
  - NSS volunteers also collected dry waste from home as well as college and disposed it to BMC vehicle. Keeping in mind the environmental factor.
  - Volunteers learnt about making paper bags to minimize the use of plastics and encouraging using biodegradable materials.

Details in Linked document:<https://tinyurl.com/kjt3cb7u>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/kjt3cb7u">https://tinyurl.com/kjt3cb7u</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

**community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****194**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year****6100**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year****48**

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Classroom facilities:

- All 27 classrooms & 2 tutorial rooms are ICT enabled.
- 4 classrooms are equipped with "IMPARTUS Lecture Capture" system to develop open courseware.

#### Laboratories Facilities:

- 9 Computer Labs, 1 Research Lab, 1 Electronics Lab, 1 Media Lab in all for UG, PG & Research have been allocated & are equipped with software like Matlab, SPSS, Paket tracer etc.

- The Language Laboratory has 20 Apple Machines.
- A total of 447 computers are available on campus for students, research scholars & faculty members.
- 10 servers are used for the smooth functioning of office administration, Library, ERP for Faculty and Students, V-Refer.
- 9 Access points for extending the wireless coverage of an existing network.

#### Seminar halls & other facilities:

- 7 seminar halls are enabled with Projector, Wi-Fi, Good Acoustics with Air conditioning, Proper lighting, furniture & fixtures.
- Guest room, discussion room, clubs & cells, sanitization facility, canteen, water purifiers are monitored for its best use for all the stakeholders.
- There is a in-house Printing facility known as "V-Print" available on campus.
- Wending-Machine for everyone where we can have snacks on the go.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Vidyalankar believes that sports contribute to character-building and personality development. To inculcate the love of sports and to cater to the needs of sports enthusiasts on the campus, the Institute has well-maintained sports facilities. Dedicated full-time sports faculty is allocated to conduct all the sports activities.

Details of the various sports related infrastructure are:

- A badminton & Sports Complex (S-DEN) of 100 and 600 sq. meters were Chess, Yoga, Pool, Computer Games, Carrom, Table Tennis, Air-Hockey, Foosball, Karaoke etc. are hosted.
- Gymkhana: A space of 140 sq. meters is allocated for the games like Table Tennis and Carrom.
- 2 playgrounds both of 4000 sq. meters each where cultural and sports activities are conducted.
- A chessboard setup of 100 sq. Meters is available on campus.
- A Volley Ball/ Basket Ball/ Lawn Tennis court has been constructed with 600 sq. meters of area.
- Yoga: VSIT promotes Yoga for students as well as staff.
- Tree Area: It is used as a platform to conduct various social activities by the students for the students.
- Auditorium: The Institute has a mini theatre with a capacity of 250 seats which is used for various activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

36



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%204/(P)4.1.1-min.pdf">https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%204/(P)4.1.1-min.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is an important part of library management. As there is incredible growth in the different fields of knowledge and there is need for access to the desired information. By keeping the motto of 'Right Book at Right Time to the Right user ', the VSIT has also taken initiative to move its library towards paperless functioning through the use of automated library management software.

##### 1. Functioning of VSIT ILMS (vMIS)

The Institute has introduced its own Library Management Software and is available to all through the vMIS system. All the Library functions are fully automated and are listed below.

- Issue of Purchase Order
- GRIN
- Billing
- Issue/ Receive books:
- Search Engine (OPAC)
- Reports
- Annual Stock Verification
- User can submit their Recommendations / Suggestions through V-MIS
- Add & Edit Books/ Non-books, Subscription and User

2. Name of the ILMS software:

VSIT has developed its own software vMIS (Vidyalankar-Management Information System) which has inherent library automation functions. It is accessible to all Staff and Students. It can also be accessed through Internet/Intranet.

3. Nature of automation

All the Library functions are fully automated.

4. Version of Library Software:

Version Library uses version 3.0. (In-house development)

5. Year of Automation: 2002

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.1558

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

39

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure facilities are created taking into consideration the requirements of all the stakeholders. It includes,

- Server:

3 IBM Servers -96 GB RAM, 48 core processing power

2 IBM Servers - Backup of VMs and Desktop virtualization

2 HP Servers - Network monitoring & other application

3 ServersLecture Management Systems

- Firewall Details:

High-End SOPHOS-SG-430 is the main firewall with throughput of 28Gbps to provide optimal performance, versatility, and efficiency to meet the growing security needs.

- Software:

The Institute has tie-up with Microsoft Corporation for products and emailing solutions.

- Internet and Wi-Fi:

Institute has high speed internet connectivity having Wi-Fi setup with 9 access points strategically located across the campus. Wi-Fi is authentication driven for maximum security.

2018-2019 - JETNETCOM 100MBPS 1:1 Fiber, JetNetcom

2019-2020 - HATHWAY 100Mbps 1:1 Fiber, Hathway Broadcom

2021-2022 - HATHWAY 300Mbps 1:1 Fiber, Hathway Broadcom

2021-2022 - Vodafone 500Mbps 1:1 Fiber, Vodafone

2021-2022 - MTNL Internet 100MBPS 1:1 Fiber, MTNL

- Access Points (All access points are procured from SOPHOS)

1. Inside Main Office (X-016)
2. Above V-Print (X-015)
3. Inside Staff Room (X-011)
4. Tree Area (X-002)
5. Tree Area (X-007)
6. Outside Exam cell (X-109)
7. Outside X-114
8. Y Block(Ground Floor)

**9. Y Block(FirstFloor)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers****447**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution****A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****241.50339**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Department of Facility Management ensures implementation of standard policies developed by the Institute for the maintenance of infrastructure.

Cleaning, Dusting, Sweeping, and Mopping of all areas is undertaken daily by the contractual housekeeping staff. For minor repairs, the Institute has a workforce of Carpenters, Masons, Electricians and Plumbers.

The Institute has prepared a Calendar to ensure that all the areas are periodically painted, the Institute carries out Structural Audit of the Building through qualified Structural Engineers.

The Institute has deployed Fire Alarm Systems as prescribed by the Chief Fire Officer of the Municipal Corporation of Greater Mumbai.

The maintenance of the Heating, Ventilation & Air conditioning (HVAC) system and the CCTVs are outsourced.

The Institute gets its supply of potable water from MCGM, the FM Department bi-annually sends the water sample to the registered Laboratories for testing purposes.

Pest control includes disinfection, rodent treatment & larva breeding, Anti-termite treatment is done as per the scheduled calendar.

The Institute has a System Department with a qualified System Manager for efficient management of IT infrastructure on campus.

**Library: Annual stock checking is done for the library.**

**Procedure-Policies-Maintenance.pdf (vsit.edu.in)**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://vsit.edu.in/IOAC/Procedure-Policies-Maintenance.pdf">https://vsit.edu.in/IOAC/Procedure-Policies-Maintenance.pdf</a>

## **STUDENT SUPPORT AND PROGRESSION**

### **5.1 - Student Support**

#### **5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

##### **5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**190**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### **5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

##### **5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**12**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**3536**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**3536**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**



**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

133

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

326

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

77

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

132

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Institute has strong-willed Student Council, Students Chapters and Students Association.

1. Student Council: The Council aims to bring out hidden potential, creative-skills, team building and leadership of students by organizing various online activities through Cultural Sports Teams who also actively participate in "VERVE", Intra College Festival, "VIGOUR", Inter Collegiate Festival and "Maay Marathi" Annual Fest. Online "Shanivar Manch" is organized by Students Council to offer a platform for Dance, Drama, Fashion show, singing, acting and music competitions etc. 2020-21 was a challenging year due to Covid-19 Pandemic; still VSIT Students won many prizes in University and Intercollegiate festivals. Another feather in cap was exceptional performance of VSIT students in Sports. "Department Sports League" and Other annual sports events were organised by sports council under the leadership of Sports Officer Mr. Sanjay Gore. Anamika Salvi and Rachana Sonavane are the General Secretary along with 36 student members at various positions.

2. Representation on the academic committees: Every class has class representative and deputy class representative selected by faculty members.

- Internal Quality Assurance Cell
- Student Chapters (IEEE)
- NSS and DLLE Unit
- Alumni committee
- College Development Committee (CDC)
- Internal Complain Committee

- ENACTUS
- Placement Committee
- Commerce Association

Details in Linked Document:<https://tinyurl.com/y6jrzep5>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/y6jrzep5">https://tinyurl.com/y6jrzep5</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

145

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Having an active alumni network is immensely beneficial to the students presently studying in the college as well. "Young alumni and students can benefit in their professional lives by learning from senior alumni, getting to hear about interesting job opportunities.

Our College Alumni participated in different activities organized by the college at various levels. Around 96 Ex-students contributed in/as Guest lecturers, Trainer for Value

added courses, FY Induction program, Anchoring Marathi Vandmay Mandal Activities, Student council activities, E Cell activities, Alumni Meet, Sports Events, First Year Induction program. Alumni play a significant role in the assessment, improvement, and enhancement of the learning environment.

Alumni Committee organizes various activities like: Know your seniors (Induction by Alumni), Alumni Association Meeting, Alumni Lecture Series Chapter 1-Current trends in IT, Alumni Lecture Series Chapter 2-Event Management to Company Management, Alumni Lecture Series Chapter 3-Time management to prevent stress during exams and Alumni V Meet 2021 to encourage Alumni participation.

Details in Linked Document:<https://tinyurl.com/2p876bww>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/2p876bww">https://tinyurl.com/2p876bww</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute aims to nurture learners into talented, skilled and informed individuals capable of successfully integrating themselves into the labour market. To achieve this, painstaking efforts are undertaken to impart quality education. The quality is measured on the parameters of holistic development, sustainability, development of autonomy and securing an adept learning curve. Learners are empowered with conceptual comprehension that enable them to solve problems and develop innovative strategies aligned with the demands of the global market. Cultural, sports and other extracurricular activities

supplement curricular and co-curricular events that thus provide a diverse spectrum of knowledge and experience for the learners to evolve within their academic years at the institute. The mission of the institute includes the creation of a conducive learning environment where the said goals can be fulfilled and students can optimize their potential through informed choices and participation. The institute is also keen on virtuous and moral development of the students and highly prizes discipline and ethical conduct. Latest technological, scientific and industrial developments are introduced to the students to keep them abreast with the real world. Learners are also equipped with the knowledge to apply their learnings for the benefit of society.

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/2ath4zrn">https://tinyurl.com/2ath4zrn</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

VSIT trust on decentralization and participative functioning which may reflect through following case study:

Effective Collection development of Library is always a significant factor for the Institute, and it is always ensured that 'Right Book at Right Time at Right User.'

The procedure of Library procurement is handled by the Librarian from start to end with the cooperation and suggestion from the different stakeholders like Students, Faculty, Head of Departments, Chief Academic Officers, Vice Principals and the Principal. At beginning of every Academic year a detailed library budget is prepared as per Departmental requirements.

Library Resources:

- Books
- Journals

Three ways of Procurement of Library Material

1. Direct procurement of material prescribed in University Syllabus
2. Recommendation by Library Stakeholders
3. Books by Approval

Library PO generated by any one of the above methods are sent to the Principal and the Director for final approval. Approved PO is then mailed to Vendor. After receiving books in the library its physical verification is done by Library executives. Technical and physical processing is done for the library resources. Details of books are entered into the database (VMIS) and finally book is ready for the Issue and reference purpose.

(Details in linked document -<https://tinyurl.com/72y492em> )

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/72y492em">https://tinyurl.com/72y492em</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Perspective plan is effectively deployed in the year 2020-21 to achieve following objectives:

# Objective 1#: To Enrich Curriculum Delivery

# Objective 2#: To implement effective teaching-learning process using ICT resources

# Objective 3#: To encourage research, innovation and entrepreneurship

# Objective 4#: To facilitate holistic development and progression of student and strengthen alumni engagement

# Objective 5#: To encourage contributions towards Social Responsibilities and Institutional Values

# Objective 6#: To focus on inclusive and sustainable growth of institution

(Details in linked document -<https://tinyurl.com/3jnud8px> )

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://tinyurl.com/3jnud8px">https://tinyurl.com/3jnud8px</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal monitors the general functioning and has powers for academic, administrative, finance and institute's growth. For efficient functioning, administration is coordinated by Vice-Principals and academic administration at institute level is coordinated by the Chief Academic Officers.

The institute has Internal Quality Assurance Cell that inspects to initiate, plan, and supervise various activities that are necessary to increase the quality of the education. Academic Quality initiatives are initiated and streamlined CAOs'.

Decentralisation of Science department has two wings, Information Technology and Data Science. Department of Commerce, Management and Arts offers degrees in Accounting, Finance, Banking, Management, Multimedia and Mass Communication and Ph.D. in Business Economics. Faculty are empowered to make decisions in academic/administrative/co-curricular/extra-curricular activities. Decentralization strengthens administrative skills with professional responsibility and accountability that ensures broader participation in decision-making process.

The Administrative section is headed by the Principal of institute. Exam cell and Placement Cell is headed by the Controller and Training and Placement Officer to offer maximum benefits to the students at the college. The account section looks after the finance and organise them as per the instruction and credibility. The college also has a Library, Facility Manager, Sports Trainer to nurture and prepare students for their overall performance.



File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://vsit.edu.in/IOAC/AQAR2020-21/Criteria%206/VSIT_Organogram-min.pdf">https://vsit.edu.in/IOAC/AQAR2020-21/Criteria%206/VSIT_Organogram-min.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Welfare Schemes:

#### 1. Teaching Staff

- Sponsorship Fee Reimbursement for STTP/Workshop/ Professional Membership/Paper Publications: Meaningful developments are central to an evolving educational institution. With advancements in technology, shifting trends and expectations in the industries and expectations from academia itself, the Institute endeavours to empowers its employees by encouraging them to acquiring vital skills. This is achieved by deputing them for a diverse range of conferences, workshops, skill development program. There is a policy in place to seek reimbursement of fees paid for such training and

workshops.

- **Empowering teachers with personal computation facility:** The Institute provides laptops to every teaching faculty member and trains and motivates them to employ modern teaching aids in routine teaching.

## 2. Non-Teaching staff

- **Sponsorship/Fee Reimbursement for Workshop/Training:** The provision of fee reimbursement can be opted for if an administrative staff attends a workshop/ training program. Fee reimbursement is given as per the norms in the policy.
- **Special training for soft skills:** The Institute places a high value on the soft-skills training of administrative staff.
- **Staff Uniform:** The staff uniform ensures a professional appearance for administrative staff. The institute provides the staff with three sets of the uniform and the cost is borne by Institute

Details in linked document -<https://tinyurl.com/2p9h5vwn>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/2p9h5vwn">https://tinyurl.com/2p9h5vwn</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

71

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

19

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

71

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At VSIT Performance Appraisal System is carried out for both Teaching and Non-Teaching staff.

- Appraisal System for Teaching Staff

Design of Performance Appraisal form for teaching staff is based on five major components as given below:

1. Academic Involvement (20% Weightage)
2. Student Development (32% Weightage)
3. Institutional Development (32% Weightage)
4. Professional Development (13% Weightage)
5. Competency Mapping (03% Weightage)

48 execution boundaries are considered for appraisal. For every one of these boundaries, standards are characterized, and it is planned with the quantity of focuses for example score. Toward the finish of semester, workforce are assessed for their exhibition. Workforce submits appropriately filled in structure with important archives and confirmations to their Reporting officials. Self-examination score is additionally checked and concluded by the Reporting Officer.

- Appraisal System for Non-Teaching Staff

Plan of Performance Appraisal structure for non-Teaching staff depends on the subjective and quantitative reactions towards execution boundaries. Absolute of 25 boundaries are considered for assessment. Quantitative boundaries are planned with the

quantity of focuses for example score. At the finish of every year, staff is assessed for their presentation. Any place, there is extension for development, it is conveyed to the concerned staff through their announcing officials.

Details in Linked Document:<https://tinyurl.com/bdebf2vz>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/bdebf2vz">https://tinyurl.com/bdebf2vz</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute has a sound mechanism for internal and external audit. Internal audit helps the institute to follow a methodical approach to assess and improve the effectiveness of financial processes. It reviews and approves information and ensures compliance with policies and SOPs. It additionally also processes accounting details of fees collected from students, diverse expenses, Provident Fund, Profession Tax, TDS, Assets and Liabilities, etc. A thorough examination of all transactions occur every financial year. The Book of Accounts of the Institute are audited by an in-house team. Statutory audit occurs annually by an external auditor as per the stipulated provisions of the Income Tax Act.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute is upheld by Vidyalankar Dnyanapeeth Trust; a charitable Educational Trust; which doesn't get awards or gifts from Government. For suitable and legitimate usage of assets, the Institute has yearly preparation and planning process. Spending plans and consistence to financial plans, monetary information is firmly checked by the Institute. As a self-financed Institute, the significant wellspring of assets for age of important monetary corpus is through the assortment of educational expenses from the understudies conceded for different UG and PG programs. The other monetary sources are specialized counseling, research project awards, sponsorships for different gatherings, workshops, foundation of Industry supported labs and so forth. The financial plan prerequisite of all offices is submitted to the chief's office. The assets required are legitimized by HODs alongside submitted spending plan.

The assets are used for supported scholastic costs and regulatory costs according to the standards set somewhere near the specialists.

Significant extent of assets are assigned for compensation to the showing experts and managerial staff individuals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of VSIT is constantly working on the quality improvement in various areas. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development, students' progression, Holistic Development of Students and Faculty etc.

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes:

- Around 2000 Students undertook Online MOOC (massive open online courses), NPTEL and SWAYAM Courses in various domains.
- 12 certification courses in association with IIT Bombay, Microsoft, Google, Oracle were offered to students.
- 28 Value Added courses and 6 bridge courses were undertaken to enhance skill development.
- The institute conducted a 5-Days MS Teams training sessions for teaching and non-teaching staff to assist the shift to the new normal of Online Teaching Learning and Administration
- Fully automated online library was set up to enable maximum knowledge access and usage by the students and faculty members during lockdown
- E Content (V Refer), a learning resource portal for students in use prior to the pandemic, continued to be in use and was frequently updated across courses and programmes to ensure easy access to learning material

Details in Linked Document:<https://tinyurl.com/4bkezhes>

File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/4bkezhes">https://tinyurl.com/4bkezhes</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers, Industry and Parent.

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities as under:

1. Academic and Administrative Plan Presentations:
2. Review and Preview (faculty members)
3. Introduction of 28 Value Added Courses, 12 Certification Courses, and 6 Bridge courses across all streams (Information Technology, Commerce, Management, and Arts)
4. Review of IT, Commerce, Management, and Arts Departments
5. Beyond Syllabus Activities
6. Committee Activities
7. Feedback (Students, Parents, Teachers, Employers, Alumni)

Details in Linked Document:<https://tinyurl.com/2p9bxv4w>



File Description	Documents
Paste link for additional information	<a href="https://tinyurl.com/2p9bxv4w">https://tinyurl.com/2p9bxv4w</a>
Upload any additional information	No File Uploaded

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%206/VSIT_Annual_Report.pdf">https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%206/VSIT_Annual_Report.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Safety and Security
2. Counselling
3. Common Room
4. Mentoring

**Gender sensitivity on campus :**

As a learner-centric Institute, VSIT believes in affirmative action when it comes to equality, inclusivity and diversity by providing equal opportunities to its students and staff without any discrimination based on gender, religion, caste, provincial, urban-rural grounds. The Institute ensures safety and security of everyone on the campus through well-defined guidelines. Being a co-educational Institute where gender equity is a way of life, it encourages girls and boys to participate together in academic, cultural, sports and social activities.

VSIT assigns great importance to the safety of students and staff. Well-trained security guards (both male and female) are deployed at key locations. All visitors are carefully screened and permitted to enter the campus only after strict entry procedure. Identity cards are mandated for everyone on campus. 103 High end CCTV cameras are installed at prominent locations as well as in most classrooms. Further, VSIT has a tie-up with Cardiac Ambulance Services for handling medical emergencies. Women faculty members accompany girl students whenever they participate after college hours in outdoor or in-house activities. A female sports instructor is present at the Gymkhana on the campus

File Description	Documents
Annual gender sensitization action plan	<a href="https://tinyurl.com/5n98dnzt">https://tinyurl.com/5n98dnzt</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://tinyurl.com/2p8huk25">https://tinyurl.com/2p8huk25</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management :**

Prohibited the use of Styrofoam disposables in cafeteria and in creative crafts organized by students.

Solid waste is segregated at source. Organic waste is collected in green dustbins and non- biodegradablewaste in blue dustbins.

Installed Composting Plant where all the cafeteria organic waste and gardening waste is converted to good quality manure which is used for in-house gardening and also distributed among staff and students to promote positive practices on waste management.

- **Liquid Waste Management:**

VSIT has set up its own Sewage Treatment Plantto take care of wastewater generated at campus and the recycled water is used for regular cleaning and mopping.

The STP has a capacity to handle 200 m<sup>3</sup> of sewage per day and consists of primary, secondary, and tertiary treatments.

- **E -waste management & Waste Recycling System**

Regular maintenance by technical staff and reutilization of spare parts of discarded electronic devices is a common practice.

To sensitize students and staff on careful disposal and management of electronic waste, E-waste is collected by a company called Eco Recycling Ltd.

Non-functional computers, monitors and printers are discarded on a systematic basis

70% of monitors used at the Institute are LCD to REDUCE e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Following steps are being taken to make the institute atmosphere more inclusive:

Professors guarantee that classroom conversations are to the desired level of respectability for all students and encourage them to engage while in class. Students at VSIT come from all around India, representing many castes, creeds, and socioeconomic identities. Under the excellent supervision of the professors, the senior Management Forum serves as a conduit to help the new incoming batch of students comprehend and practise full participation of all students without the domination of any one group.

VSIT believes that classroom homogeneity and engagement by all students are critical for good management lesson learning. Senior professors hold special interactive sessions for each batch of students during their first days on campus. In their first days on campus, senior academics hold unique interactive sessions for students from each batch about the values of an inclusive environment and the role of cross-cultural dialogue.

VSIT invites prominent members of our community to conduct lectures on the value of tolerance and peace to educate students on the need of upholding these values throughout their careers as managers. VSIT thinks that student diversity is important in all degree programmes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

VSIT educates students and workers on the institution's constitutional requirements regarding citizens' values, rights, duties, and responsibilities, enabling them to act responsibly. By offering an effective, supportive, safe, accessible, and affordable learning environment, students will be equipped with the knowledge, skills, and values needed to maintain a balance between work and life.

These values are instilled in the collegiate community's value system. Students are inspired by renowned persons who participate in numerous programs on culture, traditions, values, obligations, and responsibilities. Students were involved in awareness campaigns about the ban on plastics, cleanliness, Swachh Bharat, and other topics.

Code of conduct is prepared for students and staff, and everyone should obey the conduct rules. The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Foundation Course I, Ethics, Organization Behavior, Foundation course II, Business law, Corporate and securities law and Industrial law as a small step to inculcate constitutional obligations among the students like university in diversity of India, linguistic differences in India, Women politicians and the changes brought by them in the society, Gender disparity and its impact, Methods to build peace and harmony, Influence of the western culture on Indian society

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://tinyurl.com/3hxa9jrp">https://tinyurl.com/3hxa9jrp</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is known for its cultural diversity and colorful festivals. We help students to relate to the culture and heritage of our country and connect with their roots and make them aware of the national pride and rich cultural heritage, the National/International commemorative days are regularly being celebrated and observed.

National festivals play an important role in planting seed of



Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness.

Every culture has several festivals and celebration has become a vital activity. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's constitution came into force on 26 January 1950 completing the country's transition toward becoming an independent republic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Following are the two Best Practices:

**Best Practice 1 : SHANIWAR MANCH**

**Objectives/intended outcomes:**

1. This practice focuses on the holistic development of a student.
2. It helps to boost self-esteem and confidence of the students.
3. It aims to share unique skills and talents with students and faculty members.

**Underlying principle of this practice:**

Shaniwar Manch is an activity conducted by the students for the students every Saturday for a duration of an hour. Various cultural and sports activities are organized in Shaniwar Manch. It's a platform for the students to showcase their talent.

**Best Practice 2: VIRTUAL OFFICE****Objectives/intended outcomes:**

1. The service will benefit its stakeholder to address and resolve their academic queries.
2. This is a special facility provided to the student to raise their queries related to transcripts, results, admissions, examinations, eligibilities, admission, scholarships etc.

**Underlying principle of this practice:**

As technology is the key to advanced communication and management, the virtual office concept is designed in a secure mode where the registered students at the college can access and communication is continuous.

Details in linked document:[https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%207/7.2.1\\_Best\\_Practices.pdf](https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%207/7.2.1_Best_Practices.pdf)

File Description	Documents
Best practices in the Institutional website	<a href="https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%207/7.2.1_Best_Practices.pdf">https://vsit.edu.in/IQAC/AQAR2020-21/Criteria%207/7.2.1_Best_Practices.pdf</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

VSIT's thrust is to focus on creating value in our learners by building their technical competency along with focusing on their holistic personality development. Learner-centricity is a

priority and outcome-based education is a way of life on the campus. With our motto of "Students First" interspersed in every aspect of teaching-learning at VSIT, we are on the path towards attainment of our vision.

- Students Development and recognitions-

Institute is tied up with MOOC platforms like Coursera, edX, NPTEL Swayam, Spoken tutorial. Students participate in various research conferences, project competitions, symposiums and professional bodies.

- Faculty Development and Recognitions

The institute focuses in development of the faculty member as a teacher, as a scholar, as a professional and as a person. Teachers participated in various FDPs, refresher courses, orientation programs, STTPs, conferences and workshops.

- Positive Learning Environment

Well-organized online lectures, virtual office facility, virtual office hour for doubt solving, mentoring for overall wellbeing of students, good placements and entrepreneurship opportunities on career front, trained faculty, international award-winning world class infrastructure.

- Motivating Mindset

Various initiatives are undertaken to inspire students to think different. VSIT caters to every aspect that a learner should be equipped with, in terms of learning resources and amenities.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plans of Action for next Academic Year (2021-22)

1. Transition from Online to Offline
2. Conducting activities to hone the creative skills of students and provide a platform to display their creativity like participating in various research, mini-projects and Inter- Collegiate Competitions
3. The institution plans to focus more on research and Development in the next Academic year by increasing the publications of faculty and also motivating students' community to write research papers in our own ISSN and ISBN Journal
4. Special effort shall be given to strengthen the Alumni Association and increase Alumni engagement in the College activities
5. The College plan to organize Value added course, training programme for students on the emerging software, advanced technology, Commerce , Management and Arts.
6. Faculty Participation in Faculty Induction Programme
7. Faculty Participation in Refresher Course
8. Participation in ONLINE MOOC/SWAYAM Course
9. Increase Faculty Ph.D. registration and Completion
10. IT Department Conference
11. National Level Hackathon in Coding/ Design for IT /CS Students
12. Digital Content to be published in ISBN Journal.
13. Purchase of 3D Printer for practical practice and upgrade computer lab
14. Filing of Patent
15. To Conduat Gender Audit , Academic Audit, Admin Audit and Energy Audit
16. To Launch new departments B.Sc Data Science, M.Com ( Business Management ), MA Entertainment Mass Media and Advertising.